



Business Advisory Group

1241 Old Bridle Path,
Oakville, Ontario, Canada L6M 1A3

Telephone: 905-381-1999

E-Mail: bag@smallbusinessadvisory.com

Website: www.smallbusinessadvisory.com

President: *Bill Vickers*
Vice-President: *Don Jarrett*
Secretary: *Mel Matthias*
Treasurer: *Robert White*
Immediate Past
President: *Norm Johnston*

Client Services

Business/Management Consultations for Small/Medium Size Businesses

Half Day Consultation

One half day meeting for an administration fee of \$150.00. Each session consists of an informal meeting with a minimum of 3 members. All meetings are followed up with a written summary report of the discussion. The same fee applies for the initial and subsequent meetings.

Full Day Consultation

One full day meeting for an administration fee of \$300.00. Session consists of an informal meeting with a minimum of 3 members. The meeting is followed up with a written summary report of the discussion.

Full Day Facilitated Consultation:

One full day professionally facilitated meeting for an administration fee of \$500.00. The session consists of a structured meeting, with a formal agenda focussing on a specific project determined by the client, with a minimum of 3 members. The meeting is followed up with a written summary report of the discussion.

One on One Mentoring Sessions

A series of pre-planned sessions with one of our members. This service offers coaching and follow up sessions (one every 2 months) on a variety of topics to help move the client's business ahead. The regular program calls for 6 sessions over a period of 12 months. The sessions last a minimum of 1 hour at a fee of \$50.00 per hour.

Business plan Review

A working session designed to analyse and objectively critique a business plan. The service provides a minimum of three members or more depending on the elements of the plan requiring attention. The administration fee is \$75.00 per hour.

Pre Evaluation Session

This service is offered for those who are not sure what they are looking for in terms of consultation. The sessions last a minimum of 1 hour with two members and are designed to flush out the client's issues and concerns in order to focuss on the priorities to drive the business ahead. The administration fee is \$75.00 per hour. This meeting is followed up with a written report and ideas for next steps.